

Level 2: Certified Professional Business Coach Certificate Course Syllabus

Below is the Level 2 Coach Training Program agenda and curriculum overview. For questions,
Email: LT.Centerforcoachingstrategies@gmail.com

Week 1: Client Challenges & a Path Towards Resilience	Week 2: Empowering Educators as Leaders	Week 3: Coaching for Equity	Week 4: Coaching the Person, not the Problem
Morning Session: Instructor led Zoom training (2 hours)	Morning Session: Instructor led Zoom training (2 hours)	Morning Session: Instructor led Zoom training (2 hours)	Morning Session: Instructor led Zoom training (2 hours)
short break	short break	short break	short break
Practice Coaching: in Breakout groups - (1 hour)	Practice Coaching: in Breakout groups - (1 hour)	Practice Coaching: in Breakout groups - (1 hour)	Practice Coaching: in Breakout groups - (1 hour)
After class, during the week you will be asked to complete a reading assignments and practice coaching of 1 client	After class, during the week you will be asked to complete a reading assignments and practice coaching of 1 client	After class, during the week you will be asked to complete a reading assignments and practice coaching of 1 client	After class, during the week you will be asked to complete a reading assignments and practice coaching of 1 client

In this 4-week course, we will dive deeper into coaching, explore problems that arise when working with clients, and support you in earning your Professional Business Course Certification. Each week includes a 3 hour live, interactive online training combined with practice coaching, optional office hours, allowing you to meet 1:1 with your instructor and get support, and required reading. You will be asked to find 1 person to practice coaching each week. The last week, you will be asked to record a coaching session which you will submit to your instructor for a pass/fail of the course. You will be given multiple attempts to pass and earn your certification.

Course Content

Week 1: Client Challenges and Finding a Path Towards Resilience

How to help clients who are resistant to change and other challenges that arise when working with clients
Coach skill building: Helping Clients Build Resilience
Business Financials: Financial Forecasting, Cash Flow, Helping clients apply for grants and loans

Week 2: Empowering Educators as Leaders and Managers

Empowering Educators to develop Leadership, Managerial and Transitional skills
Coach skill building: Helping Clients to identify their core values and leadership style
Child Care Management: Recruiting and Retaining staff

Week 3: Coaching for Equity

Coaching for Equity
Coach skill building: Helping clients move from victim to survivor to thrive
Advanced Rate Setting: Cost Analysis, Market Research, Filling enrollments

Week 4: Coaching the Person vs. Coaching the Problem

Coach Skill Building: Coaching the Person not the Problem
SWOT Analysis, SEO, Supporting Clients using Child Care Management Software
Preparing for your Certification exam, next steps